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**SECRET**

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8 FEB 1961

MEMORANDUM FOR

Deputy Director, Personnel &amp; Physical Support

SUBJECT:

Monthly Report of Activities for January 1961

1. The following is the summary of correspondence traffic handled by this Staff during the month of January 1961:

DOCUMENT RECEIPT AND DISTRIBUTION:JANUARYCables

## a. Incoming Total

OS Action

50

OS Interest

389

439

## b. Outgoing Total

OS Orig.

15

FSS Orig.

1

OS Coord.

64

OS Interest

106

185

TOTAL PROCESSED

624

Dispatches

## a. Incoming Total

OS Action

58

OS Interest

143

201

## b. Outgoing Total

OS Orig.

38

FSS Orig.

2

OS Coord.

35

OS Info

3

78

TOTAL PROCESSED

279

Total Communications Processed

1,689

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8. This Staff provided information and guidance to numerous Security personnel who are scheduled to depart for overseas during 1981.



Chief, Foreign Support Staff

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16 FEB  
1961

NOTE: I never received original report.  
After checking with FSS on 2/16/61,  
it was learned that Original papers  
were sent in to Mr. [REDACTED] who was  
at that time sitting in Mr. [REDACTED]  
office. These papers were sent to FSS  
and there they destroyed the Original  
which I would automatically keep.

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Janet

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